

# International Education Center at Diablo Valley College

## Application Form 2010



<b>1. Applicant's name:</b> _____ <b>2.</b> <input type="checkbox"/> Male <input type="checkbox"/> Female (as appears on passport) Family name(s) First name(s) Middle name(s)	
<b>3. Date of birth:</b> _____ <b>4. Country of birth:</b> _____ <b>5. Country of citizenship:</b> _____ (month / day / year)	
<b>6. Complete address in home country:</b> Address: _____ _____ City: _____ State/Province: _____ Postal Code: _____ Country: _____ Phone: _____ Student's email: _____	<b>8. Mailing address for I-20 or acceptance package:</b> <input type="checkbox"/> Same as student's home country address Address: _____ City: _____ State/Province: _____ Postal Code: _____ Country: _____ Phone: _____ Counseling Agency: _____ Name of Counselor: _____ Counselor's email: _____
<b>7. Send the I-20 &amp; acceptance package to:</b> <input type="checkbox"/> Applicant <input type="checkbox"/> Counseling agency <input type="checkbox"/> Another address <input type="checkbox"/> Pick up from IEC	
<b>9. Programs offered:</b> a. Intensive English Program b. Summer Bridge Program (please submit DVC application <a href="http://www.dvc.edu/international">www.dvc.edu/international</a> ) b. October Bridge Program (please submit DVC application <a href="http://www.dvc.edu/international">www.dvc.edu/international</a> ) c. College Year in California (CYC) Program d. Academic Success (ASP) Program e. Short-Term or Group Program (Contact <a href="mailto:iec@dvc.edu">iec@dvc.edu</a> for dates and prices for programs b through e)	
<b>10. I am enrolling in the Intensive Academic English Program for:</b> <input type="checkbox"/> Session 1, 2010: January 4 - February 25 <input type="checkbox"/> *January 25 to February 25 <input type="checkbox"/> Session 2: 2010 February 22 - April 22 <input type="checkbox"/> Session 3: 2010 April 19 - June 17 <input type="checkbox"/> Session 4: 2010 June 14 - August 12 <input type="checkbox"/> *July 12 to August 12 <input type="checkbox"/> Session 5: 2010 August 25 - October 21 <input type="checkbox"/> *September 20 to October 21 <input type="checkbox"/> Session 6: 2010 October 18 - December 16 <input type="checkbox"/> Session 1, 2011: January 3 - February 24 <input type="checkbox"/> *January 24 to February 24 *(Mid-session start dates) <i>The dates above include an orientation period.</i>	
<b>11. 1 session is 8 weeks. Please indicate the number of sessions you would like to enroll in. If you start on a mid-session start date, indicate how many more sessions you would like to enroll in after the initial half session.</b>  <b>I am enrolling for:</b> <input type="checkbox"/> 1 session <input type="checkbox"/> 2 sessions <input type="checkbox"/> 3 sessions <input type="checkbox"/> 4 sessions <input type="checkbox"/> Other _____	
<b>12. For students transferring into IEC:</b> Name of school: _____ Name of contact person: _____ Contact person's email: _____ SEVIS # _____ Last date of attendance: _____ Will you leave the USA before transferring to our program? <input type="checkbox"/> Yes <input type="checkbox"/> No Please include a copy of your passport (photo page), current I-20, visa and I-94.	

<b>13. Housing:</b> <input type="checkbox"/> Homestay ( <a href="http://www.diablovalleyhomestay.com">www.diablovalleyhomestay.com</a> ) <input type="checkbox"/> Apartment or shared housing <input type="checkbox"/> No, thank you. I don't need housing assistance.	<b>14. After IEC@DVC, I want to study at:</b> <input type="checkbox"/> Diablo Valley College (Please mail both IEC and DVC applications to IEC) <input type="checkbox"/> Another college or university <input type="checkbox"/> I only plan to study at IEC@DVC
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>15. I learned about IEC@DVC through:</b> <input type="checkbox"/> IEC@DVC or DVC website	<input type="checkbox"/> Friend or relative <input type="checkbox"/> Advertisement	<input type="checkbox"/> Counseling agency or fair <input type="checkbox"/> Other
------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------

**16. Financial Information:** By signing my name below, I certify that everything I write is true and accurate and that there is enough money to cover all expenses while this applicant studies at IEC. These costs average \$2200 (US\$/month). I will provide an original bank document (in English) showing adequate funds in US\$. Sponsor's name must match the name on the bank document.

---

Sponsor's name	Relationship to applicant
----------------	---------------------------

---

Sponsor's complete address

---

Applicant's signature	Date	Sponsor or guardian's signature	Date
-----------------------	------	---------------------------------	------

**17. Minors:** Students under 18 years of age at the beginning of the program must have a parent or guardian sign below. I, \_\_\_\_\_ (parent/guardian) give IEC permission to have any necessary medical treatment provided for the student named in this application.

**18. Payment Worksheet**

<b>Application Fee (non-refundable)</b>		\$100	<b>\$100</b>
<b>Tuition for Intensive English Program</b>  Contact IEC for pricing for Special programs	4 weeks	\$1265	
	8 weeks	\$2520	
	12 weeks	\$3780	
	16 weeks	\$4775	
	20 weeks	\$5970	
	24 weeks	\$7050	
	28 weeks	\$8225	
	32 weeks	\$9030	
<b>Activity Fee (mandatory)</b>	per 8-week session	\$ 80	
<b>Medical Insurance (non-refundable)</b>	per 8-week session	\$130	
<b>Express Mail (optional)</b>		\$45	
		<b>Total</b>	<b>\$</b>

**Credit Card:** VISA MasterCard American Express **Name on card:** \_\_\_\_\_

**Card number:** \_\_\_\_\_ **Expiration date:** \_\_\_\_\_ **Amount to charge \$** \_\_\_\_\_

If paying by check, money order or traveler's checks, please make payment to **IEC**. If paying by wire transfer, please contact IEC for bank information.

## Admission Requirements

- 1. Application process:** IEC will email applicants upon receipt of application and identify any missing information. When all admission requirements have been met, IEC will send an acceptance package including a Form I-20 (Certificate of Eligibility) to the applicant or person indicated. IEC reserves the right to refuse admission to applicants who have been expelled or asked to leave a program.
- 2. Applying for the F-1 Student Visa:** Upon receipt of the acceptance package, applicants should pay the SEVIS fee and then apply for the student visa (F-1 visa) from the US Consulate, American Embassy or American Institute in Taiwan. If student requests to defer the start date, IEC will issue a second I-20 which replaces the first I-20. The first I-20, which is no longer valid, must be destroyed.
- 3. Medical Insurance:** IEC requires F-1 students to have medical insurance coverage during their stay in the USA. If students would like to use their own medical insurance, the coverage must meet IEC's requirements and a coverage certificate in English must be provided on or before the first day of class.
- 4. Payment:** Payment is made per published session. All tuition and fees must be paid by the end of the first week of class. A late fee will be added to payments received after that date. IEC accepts credit card, check, wire transfer, traveler's check or cash. The prices shown below for 12 weeks or longer include a discount. The discount is available only if the entire amount is paid on or before the beginning of the program.
- 5. Refund Policy:** IEC will refund unused tuition that is requested in writing by the first day of class of a session. No refunds are made for a session after the 1<sup>st</sup> day of class. Any change in the length of program must be made in writing before the beginning of the next session. If IEC asks a student to leave, the same refund policy applies. Application and medical insurance fees are non-refundable.
- 6. Start Dates:** New students may begin on a published mid-session start date. These students will continue to the next session unless indicated on the application that they will study for 4 weeks only.
- 7. Transfer to DVC without a TOEFL score:** DVC will accept a passing grade from Advanced B to meet English language requirements. Students must attend Advanced B for at least 8 weeks.
- 8. Books & Materials:** Students spend approximately \$65 to \$90 for books and materials per 8-week session. Books are purchased at the DVC Campus Bookstore.
- 9. Discrimination:** IEC does not discriminate against anyone based on age, race, religion or creed, sex or sexual orientation, or physical and/or mental disabilities.
- 10. Homestay Application:** Please find all information and prices on separate Homestay Application. (2010 prices are \$750/month and \$350 one-time, non-refundable placement fee.)

### Review the checklist before submitting your application. *\*Minimum age of students is 16 years old.*

- Completed application form: print your name **exactly** as it appears on your passport. If you have a valid passport, please send the photograph page.
- \$100 application fee
- Proof of financial ability, bank statement in US\$ or equivalent, to meet the cost of tuition, fees, books, living accommodations, and incidental expenses. IEC estimates the amount to be \$2200 per month.
- \$45 Express Mail Fee via DHL (*optional*); otherwise acceptance packages are sent by airmail.
- To request a Conditional Admission Letter\* from DVC, send the following with your IEC@DVC application:
  1. Original, completed DVC application (available online at [www.dvc.edu/isas/international](http://www.dvc.edu/isas/international))
  2. Official high school (secondary school) transcripts in English. Required for students who are under 18 years of age.
  3. \$50 DVC application fee (*Payable to DVC, not IEC*).

\* Conditional Admission Letter states that: the student will be accepted "...upon the successful completion of Advanced B through the IEC program." **(No TOEFL necessary)**

**Please send complete application materials to: IEC**  
**246 Golf Club Road**  
**Pleasant Hill, CA 94523 USA**

Phone: +1 (925) 676-4600 Fax: +1 (925) 676-4200 Email: [iec@dvc.edu](mailto:iec@dvc.edu) Website: [www.iec-dvc.org](http://www.iec-dvc.org)