

International Education Center at Diablo Valley College

Application Form 2011



1. Applicant's name: _____ 2. <input type="checkbox"/> Male <input type="checkbox"/> Female (as appears on passport) Family name(s) First name(s) Middle name(s)	
3. Date of birth: _____ 4. Country of birth: _____ 5. Country of citizenship: _____ (month / day / year)	
6. Applicant's complete address in home country: Address: _____ City: _____ State/Province: _____ Postal Code: _____ Country: _____ Phone: _____ Applicant's email: _____	8. Mailing address for I-20 or acceptance package: <input type="checkbox"/> Same as applicant's home country address Address: _____ City: _____ State/Province: _____ Postal Code: _____ Country: _____ Phone: _____ Counseling Agency: _____ Name of Counselor: _____ Counselor's email: _____
7. Send the I-20 & acceptance package to: <input type="checkbox"/> Applicant <input type="checkbox"/> Counseling agency <input type="checkbox"/> Another address <input type="checkbox"/> Pick up from IEC	
9. Programs offered: a. Intensive English Program b. Summer Bridge Program (please submit IEC and DVC application) (download DVC application from www.dvc.edu/international) b. October Bridge Program (please submit IEC and DVC application) (download DVC application from www.dvc.edu/international) c. College Year in California (CYC) Program d. Academic Success (ASP) Program e. Short-Term or Group Program (Contact iec@dvc.edu for dates and prices for programs b through e)	
10. I am enrolling in the Intensive Academic English Program for: <input type="checkbox"/> Session 1, 2011: January 5 - February 24 <input type="checkbox"/> *January 31 to February 24 <input type="checkbox"/> Session 2: 2011 February 28 - April 20 <input type="checkbox"/> Session 3: 2011 April 25 - June 16 <input type="checkbox"/> Session 4: 2011 June 20 - August 11 <input type="checkbox"/> *July 18 to August 11 <input type="checkbox"/> Session 5: 2011 August 29 - October 20 <input type="checkbox"/> *September 26 to October 20 <input type="checkbox"/> Session 6: 2011 October 24- December 15 <input type="checkbox"/> Session 1, 2012: January 5 - February 23 <input type="checkbox"/> *January 30 to February 23 *(Mid-session class start dates)	
11. One session is 8 weeks. Please indicate the number of sessions you would like to enroll in. If you start on a mid-session start date, indicate how many sessions you will enroll in after the initial half session. I am enrolling for: <input type="checkbox"/> 1 session <input type="checkbox"/> 2 sessions <input type="checkbox"/> 3 sessions <input type="checkbox"/> 4 sessions <input type="checkbox"/> Other _____ <input type="checkbox"/> mid-session start + _____ sessions	

12. For students transferring into IEC: Name of school: _____

Name of advisor: _____ Advisor's email: _____

SEVIS # _____ Last date of attendance: _____

Will you leave the USA before transferring to our program? Yes No

Please include a copy of your passport (photo page), current I-20, visa and I-94.

<p>13. Housing:</p> <p><input type="checkbox"/> Homestay (www.diablovalleyhomestay.com)</p> <p><input type="checkbox"/> Apartment or shared housing</p> <p><input type="checkbox"/> No, thank you. I don't need housing assistance.</p>	<p>14. After IEC@DVC, I want to study at:</p> <p><input type="checkbox"/> Diablo Valley College (Please mail both IEC and DVC applications to IEC)</p> <p><input type="checkbox"/> Another college or university</p> <p><input type="checkbox"/> I only plan to study at IEC@DVC</p>
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15. I learned about IEC@DVC through:

IEC@DVC or DVC website

Friend or relative

Advertisement

Counseling agency or fair

Other

16. Financial Information: By signing my name below, I certify that everything I write is true and accurate and that there is enough money to cover all expenses while this applicant studies at IEC. These costs average \$2300 (US\$)/month. I will provide an original bank document (in English) showing adequate funds in US\$. Sponsor's name must match the name on the bank document.

Sponsor's name Relationship to applicant

Sponsor's complete address

Sponsor's signature Date

17. For Minors (students who will be younger than 18 at the beginning of the program):

By signing the below statement, the parent or guardian of the student authorizes IEC to consent to any medical care and treatment that is recommended by a licensed health care provider to whom the student is presented for treatment.

Parent or Guardian: _____

Print name Signature

18. By signing my name below, I confirm that all the information is accurate and I have read and agreed to the terms and conditions listed on this form.

Applicant's signature Date

19. Payment Worksheet			
Application Fee (non-refundable)		\$100	\$100
Tuition for Intensive English Program Contact IEC for pricing for special programs	4 weeks	\$1460	
	8 weeks	\$2900	
	12 weeks	\$4350	
	16 weeks	\$5490	
	20 weeks	\$6870	
	24 weeks	\$8110	
	28 weeks	\$9460	
	32 weeks	\$10390	
Activity Fee (mandatory)	per 8-week session	\$ 80	
Medical Insurance (non-refundable)	per 8-week session	\$145	
Express Mail (optional)		\$50	
		Total	\$
Credit Card: VISA MasterCard American Express Name on card: _____ Card number: _____ Expiration date: _____ Amount to charge \$ _____			
If paying by check, money order or traveler's checks, please make payment to IEC . If paying by wire transfer, please contact IEC for bank information.			

Admission Requirements

- 1. Application process:** IEC will email applicants upon receipt of application and identify any missing information. When all admission requirements have been met, IEC will send an acceptance package including a Form I-20 (Certificate of Eligibility) to the applicant or person indicated. IEC reserves the right to refuse admission to applicants who have been expelled or asked to leave a program.
- 2. Applying for the F-1 Student Visa:** Upon receipt of the acceptance package, applicants should pay the SEVIS fee and then apply for the student visa (F-1 visa) from the US Consulate, American Embassy or American Institute in Taiwan. If student requests to defer the start date, IEC will issue a second I-20 which replaces the first I-20. The first I-20, which is no longer valid, must be destroyed.
- 3. Medical Insurance:** IEC requires F-1 students to have medical insurance coverage during their stay in the USA. If students would like to use their own medical insurance, the coverage must meet IEC's requirements and a coverage certificate in English must be provided on or before the first day of class.
- 4. Payment:** Payment is made per published session. All tuition and fees must be paid by the end of the first week of class. A late fee will be added to payments received after that date. IEC accepts credit card, check, wire transfer, traveler's check or cash. There is a wire transfer fee of \$20. The prices shown below for 12 weeks or longer include a discount. The discount is available only if the entire amount is paid on or before the beginning of the program.
- 5. Refund Policy:** IEC will refund unused tuition that is requested in writing by the first day of class of a session. No refunds are made for a session after the 1st day of class. Any change in the length of program must be made in writing before the beginning of the next session. If IEC asks a student to leave, the same refund policy applies. Application and medical insurance fees are non-refundable.
- 6. Start Dates:** New students may begin on a published mid-session start date. These students will continue to the next session unless indicated on the application that they will study for 4 weeks only.
- 7. Transfer to DVC without a TOEFL score:** DVC will accept a passing grade from Advanced B to meet English language requirements. Students must attend Advanced B for at least 8 weeks.
- 8. Books & Materials:** Students spend approximately \$65 to \$90 for books and materials per 8-week session. Books are purchased at the DVC Campus Bookstore.
- 9. Discrimination:** IEC does not discriminate against anyone based on age, race, religion or creed, sex or sexual orientation, or physical and/or mental disabilities.
- 10. Homestay Application:** Please find all information and prices on separate Homestay Application. (2011 prices are \$750/month and \$350 one-time, non-refundable placement fee.)

Review the checklist before submitting your application. **Minimum age of students is 16 years old.*

- Completed application form: print your name **exactly** as it appears on your passport. If you have a valid passport, please send the photograph page.
- \$100 application fee
- Proof of financial ability, bank statement in US\$ or equivalent, to meet the cost of tuition, fees, books, living accommodations, and incidental expenses. IEC estimates the amount to be \$2300 per month.
- \$50 Express Mail Fee via DHL (*optional*); otherwise acceptance packages are sent by airmail.
- To request a Conditional Admission Letter* from DVC, send the following with your IEC@DVC application:
 1. Original, completed DVC application (available online at www.dvc.edu/isas/international)
 2. Official high school (secondary school) transcripts in English. Required for students who are under 18 years of age.
 3. \$50 DVC application fee (*Payable to DVC, not IEC*).

* Conditional Admission Letter states that: the student will be accepted "...upon the successful completion of Advanced B through the IEC program." **(No TOEFL necessary)**

Please send complete application materials to: IEC
246 Golf Club Road
Pleasant Hill, CA 94523 USA

Phone: +1 (925) 676-4600 Fax: +1 (925) 676-4200 Email: iec@dvc.edu Website: www.iec-dvc.org